

Risk assessment

Event and location	Name of activity	Date of risk assessment	Person completing the risk assessment	Date of next review
Explorer24 - Beacon Hill campsite	Rainbow hub	05/10/2026	Jack Sharp	Before the next Explorer24

What could go wrong? What hazard have you identified?	What are the risks from it? Who is at risk?	What are you going to do about it? How are the risks already controlled?	What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise What has changed that needs to be thought about and controlled?
Large number of young people (up to 230) using the Rainbow Hub; overcrowding or poor movement around the space.	Trips, collisions, distress, blocked exits or difficulty evacuating. Young people, adult volunteers and visitors.	Clear entry/exit routes; furniture and activity stations arranged to maintain walkways; adults supervise the space; capacity and numbers are monitored; activities are spread around the available space.	Set a maximum safe occupancy for the room/space based on the venue and fire arrangements. Use a simple one-way or zoned flow if required. Brief all adults before opening. Display clear signage. Monitor numbers continuously and pause entry if the space becomes too busy. Provide a quieter area/alternative for young people who become overwhelmed.	Review after the first daytime session and after each evening event, particularly if attendance or layout changes.
Craft equipment and materials: scissors, glue, pens, small components, string/cord, craft tools or other materials.	Minor cuts, punctures, eye injury, ingestion/choking of small items, allergic/skin reactions or spills. Young people and adults.	Use age-appropriate equipment and materials; supervise activities; keep equipment organised; remove damaged items; follow manufacturer guidance; clean spills promptly.	Avoid sharp tools where possible; use safety scissors for suitable activities; keep small items controlled and consider individual needs. Check materials for latex, fragrance or other known allergens where relevant. Provide handwashing/cleaning facilities. Explain safe use at the start of each activity.	Check equipment and materials before each session and remove anything unsuitable or damaged.
Hot drinks, food, or other hot items being brought into or used in the hub.	Scalds/burns and spills causing slips. Young people, adult volunteers and visitors.	Keep hot liquids away from craft tables and activity areas; adults manage any hot equipment; use stable cups/containers; clean spills immediately.	Where possible, keep hot drinks in a designated adult area away from young people. Do not allow hot equipment to be left unattended. Communicate a no-running/no-spilling expectation.	Review if refreshments are introduced or the layout changes.
Electrical equipment, microphones, speakers, karaoke equipment and cables used for evening activities.	Electric shock, burns, trips/falls or equipment damage. Young people and adults.	Use suitable, maintained equipment; visual checks before use; cables routed away from walkways; adults set up and operate equipment.	Use cable covers/tape or route cables away from traffic areas. Keep drinks away from electrical equipment. Do not daisy-chain extension leads. Only competent adults set up/move electrical equipment. Stop using any damaged equipment immediately.	Check setup before each evening event and after any change to the room layout.
Open mic/karaoke: enthusiastic movement, dancing, crowding near the performance area or young people entering restricted areas.	Falls, collisions, knocks, damage to equipment or distress. Young people and adults.	Clearly define the performance area and audience area; adult supervision; equipment positioned securely; young people take turns.	Use a queue/sign-up system and limit the number of people in the performance area. Keep a clear route around equipment. No climbing on furniture or equipment. Adults intervene early if behaviour becomes unsafe. Make participation voluntary.	Review crowd behaviour and layout after the first evening and adjust boundaries or staffing if needed.

You can find more information in the Safety checklist for Section Volunteers and at scouts.org.uk/safety

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Performance anxiety, unwanted attention, teasing, discriminatory comments, inappropriate lyrics/content or peer pressure to perform.	Emotional distress, embarrassment, bullying, exclusion or conflict. Young people, particularly those who are anxious, neurodivergent or otherwise need additional support.	Participation is voluntary; adults supervise; inclusive environment; clear behaviour expectations; young people can choose not to perform.	Set expectations that the hub is respectful and inclusive. Avoid songs/content that are discriminatory, sexually explicit or otherwise inappropriate for Explorer-aged young people. Use a sign-up/approval process where appropriate. Provide a quiet/low-stimulation option. Make it clear that young people can leave the activity without explanation.	Ask staff to monitor atmosphere and inclusion throughout. Record and review any incidents or concerns.
Noise from karaoke/open mic and a busy indoor space.	Hearing discomfort, sensory overload, headaches, distress or difficulty communicating. Young people and adults.	Volume controlled by adults; sessions have defined start/end times; supervision.	Keep volume at a reasonable level and avoid excessive bass. Provide a quieter area and allow young people to step outside/away with appropriate supervision arrangements. Consider ear defenders where young people already use them. Give advance warning before particularly loud activities.	Review noise levels and feedback after the first evening.
Fire or other emergency requiring evacuation of the Rainbow Hub.	Smoke inhalation, burns, panic, crushing/collision or delayed evacuation. Everyone in the hub.	Emergency exits kept clear; venue fire arrangements followed; adults supervise; emergency procedures communicated.	Identify exits, assembly point and alarm arrangements before opening. Brief all adults and young leaders. Keep attendance/occupancy information available. Do not block exits with craft materials, furniture or equipment. Stop activities immediately on alarm and follow venue/site emergency procedures.	Reconfirm arrangements if the hub moves location or the site emergency plan changes.
Young person becomes unwell, injured, distressed, separated from their group, or requires additional support.	Delayed support, worsening illness/injury, anxiety or safeguarding concern. Young people.	Adult supervision; first aid available through the wider camp arrangements; safeguarding procedures followed; responsible leaders know how to contact camp staff.	Know the location of first aid and how to summon assistance. Follow the event's safeguarding and lost/missing young person procedures. Maintain appropriate adult-to-young-person supervision. Never leave a young person alone with an adult in an inappropriate setting. Make reasonable adjustments for additional needs.	Review any incident/near miss and amend controls for subsequent sessions.
Young people entering/leaving the hub, including during busy evening events.	Young person becomes separated from their group or leaves the supervised activity without appropriate awareness. Young people.	Clear access arrangements; adults supervise entrances/exits; camp rules apply.	Agree with event leadership how attendance is monitored and how young people are expected to move between programme areas. Keep doors/gates managed in accordance with venue and safeguarding requirements. Do not create barriers that compromise fire evacuation.	Review attendance arrangements after each session.
Inappropriate photography, filming or sharing of images/video during performances or activities.	Privacy, safeguarding, embarrassment or unwanted sharing online. Young people.	Follow the event's photography, media and safeguarding policies.	Only authorised photography/recording in line with event policy. Do not allow young people to pressure others into being filmed. Address concerns immediately and report	Review if any media concerns arise.

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			safeguarding issues through the appropriate route.	
Waste, craft debris, spilled drinks or personal belongings left on the floor.	Slips, trips and falls. Young people, adults and visitors.	Regular housekeeping; bins available; walkways kept clear.	Build short tidy-up periods into activities. Adults check floors and exits between sessions and before evening events. Keep bags/coats in a designated area rather than in walkways.	Check the space before opening and at regular intervals.

Event scope: Rainbow Hub operating during Explorers 24, 16–18 October. Daytime programme includes craft activities. Evening programme includes open mic and karaoke. Up to 230 Explorer Scout-aged young people may use the space. All activities remain subject to the main camp/event risk assessment, site rules, safeguarding procedures, fire/emergency arrangements and the instructions of the event leadership team.

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