

Working with Adults (Module 9)

In **Working with Adults**, you've learnt about effective communication, listening skills, decision making structures and representing others.

Assessment Criteria

You need to complete TWO of the following:

1. Represent others at an adult volunteer meeting and report back on the decisions made and the reasons for them.
2. Demonstrate how you have helped someone make decisions (without breaking confidentiality), including describing the techniques of effective listening and how these were applied.
3. Demonstrate your ability to understand different aspects of verbal and non-verbal communication and implement appropriate responses.

Evidence

Some examples of how you can demonstrate these actions to a Learning Assessor are:

- Have a discussion with a Learning Assessor or produce a report.
- Invite a Learning assessor to attend and observe a section meeting.
- Get a written or verbal statement from an observer.
- Show notes, photos or videos of an activity of you running a game or activity.
- Show notes on the planning, execution and review of a task using a systematic planning tool.

Task 1

Criteria Number	
	Write a short description or attach evidence for your assessment below (give actual examples):

Task 2

Criteria Number	
	Write a short description or attach evidence for your assessment below (give actual examples):